

ACCOUNTING RECRUITING TIMELINE

SPRING

- Create or update your resume & cover letter and have them reviewed by a Peer Advisor or Career Advisor
- Update your Handshake profile and upload your revised resume
- Meet with a Career Advisor to discuss and develop your internship/job search strategy
- Conduct job shadows or informational interviews with current Accounting professionals
- Participate in the General Mock Interview Program to enhance your one-on-one interview skills.
- Use Big Interview to gain comfort with virtual interview techniques that are becoming more common in the accounting field
- Consider enrolling in the AACT:4100 and/or ACCT:4300 summer course to increase options for completing a winter internship during spring semester
- Update your LinkedIn® profile and connect with professionals in the Accounting industry
- Network with Accounting firms tabling, hosting information sessions & office hours, or sponsoring events at Tippie College of Business.
- Research employers registered for Meet The Firms Night & Spring Job & Internship Fair
- Apply for summer Leadership Programs (sophomore year)
- Participate in Accounting Club, Beta Alpha Psi or Accounting Department sponsored events
- Sign-up for on campus interviews through Handshake

FALL

- Create or update your resume & cover letter and have them reviewed by a Peer Advisor or Career Advisor
- Update your Handshake profile and upload your revised resume
- Meet with a Career Advisor to discuss and develop your internship/job search strategy
- Register for Accounting Mock Interviews in Handshake (September)
- Participate in the General Mock Interview Program to enhance your one-on-one interview skills.
- Use Big Interview to gain comfort with virtual interview techniques that are becoming more common in the accounting field
- Attend Meet The Firms Night, networking dinners & presentations with Accounting companies prior to on-campus interviews in October.
- Continue to network with Accounting firms tabling, hosting information sessions & office hours, or sponsoring events at Tippie College of Business.
- Meet with your Career Advisor to discuss search process, negotiation strategies or to revise your search as needed
- Continue applying for Accounting internships or full-time jobs through Handshake

***Timeline is subject to change for those students seeking 150 hours.

