

Action Oriented Accounting Timeline

Get Started:

- Visit the Pomerantz Career Center to learn about resources
- Complete your HireaHawk.com Profile and submit a resume
- Make an appointment to meet with a Business Career Advisor via MyUI

Explore Your Possibilities:

- Meet with a Career Advisor to explore occupations in Accounting
- Explore student organizations related to Accounting or General Business
- Conduct an informational interview with someone working in an area of Accounting of interest to you
- Attend all accounting seminar classes to hear from professionals.
- Set up a job shadow with an accounting professional over winter or spring break

Prepare:

- Participate in volunteer experiences such as VITA
- Attend Fall & Spring Job & Internship Fair to learn more about prospective Accounting employers
- Attend Meet The Firms Night
- Meet with your Career Advisor to learn how to conduct an internship search
- Create your resume and highlight your accounting & business courses
- Have your resume reviewed by a Career Advisor or Peer Advisor
- Build a LinkedIn® Account and follow Accounting companies

Experience:

- Participate in at least 2 of the following:
 - Business/Accounting Internship
 - Accounting Case Study
 - Externship/Job Shadow
 - Alternative Spring Break
 - Accounting Leadership Summer Program
 - Part-time/Summer Job in accounting
 - Study Abroad/International Volunteer Experience

Individuals with disabilities are encouraged to attend all University of Iowa events. If you are a person with a disability and require an accommodation in order to participate in this event, please contact the Pomerantz Career Center, (319)335-1023



**Pomerantz
Career Center**



100 Pomerantz Center,
Suite C310, Iowa City, IA
careers.uiowa.edu
(319) 335-1023

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Experience (cont.):

- Attend Fall & Spring Job & Internship Fair
- Attend Meet The Firms Night
- Use HireaHawk.com to search for Internships/Jobs
- Search for internships via Internships.com, Indeed.com, or other search sites
- Participate in Accounting Mock Interviews (September)
- Participate in General Mock Interview Program to polish your interview skills
- Utilize InterviewStream to practice your interview skills
- Write a sample cover letter

Achieve:

- Create an individual job search plan
- Update your HireaHawk.com profile & resume
- Use HireaHawk.com to conduct a job search
- Use LinkedIn to continue connecting with professionals in the Accounting field and following companies of interest
- Update your resume prior to the fall semester
- Prepare a list of reference/seek recommendations from Professors
- Apply for full-time Accounting jobs beginning in September
- Participate in Accounting Mock Interviews (September)
- Participate in General Mock Interview program to polish your interview skills
- Utilize InterviewStream to practice your interview skills
- Attend Fall/Spring Job and Internship Fair
- Attend Meet the Firms Night
- Attend workshops/activities sponsored by Beta Alpha Psi

*Note: The focus of this timeline is on the fall semester because that is the primary on-campus and recruiting season for Accounting. If you are admitted for a spring semester, there are still opportunities available.

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