

EXPLORE

- [] Find [career communities](#) of interest to you and [schedule an appointment](#) with a career coach to assist as you begin exploring careers options.
- [] Consider [taking an assessment](#) if you're feeling confused or overwhelmed about your interests, abilities and how those relate to majors and/or careers.
- [] Conduct [informational interviews](#) to talk with professionals working in fields of interest to you.
- [] Begin researching careers using resources within [career community](#) pages of interest to you.
- [] Register for a [Career Center Class](#) to assist. Consider Major and Career Exploration or Career Leadership Academy.

PREPARE

- [] Write or update your [resume](#) and have it reviewed during [drop in advising](#).
- [] When needed, prepare [cover letters](#) or other required documents. These can also be reviewed during drop in [advising](#).
- [] When ready, upload your resume into the [Handshake](#) site so you can begin applying for student employment or internship positions.
- [] Create or update your [LinkedIn profile](#) and clean up all social media accounts.
- [] Learn to [network](#) and prepare your [introduction](#) to new contacts and potential employers.
- [] Prepare and practice for interviews by using [Big Interview](#). Schedule a mock interview before the real deal.
- [] If interested in graduate or professional school, [review resources](#) to help you research programs and manage applications.

EXPERIENCE

- [] [Schedule an appointment](#) with a career coach for additional assistance and resources.
- [] [Work part-time](#) on or near campus.
- [] Get involved in [student organizations\(link is external\)](#) of interest. Consider [clubs that relate to your career interests](#).
- [] [Volunteer](#) in the community.
- [] Develop your [leadership](#) skills.
- [] Find and complete one or more [internships](#).
- [] Consider [studying abroad](#) or [working, interning or volunteering abroad](#).
- [] [Schedule an appointment](#) with a career coach for additional assistance and resources.

ACHIEVE

- [] Use [Handshake](#) and [Career Fairs](#) to begin your job search. Start 6-9 months before you graduate to maximize success.
- [] Use additional job and internship links using Job Search section of our [website](#). More links are provided within your desired [career community](#) page.
- [] Research employers using: [Research Basics](#), specific [Career Community](#) resources and [Inclusive Resources](#) within Job Search section of our [website](#).
- [] [Evaluate job offers](#) and learn more about [negotiation](#) before accepting an offer.
- [] [Apply](#) to graduate or professional school if that is your desired next step. Consider [Gap Year Opportunities](#) if you need more time or experience before applying.
- [] [Schedule an appointment](#) with a career coach for additional resources and help with your job search strategy, timeline and resources.