**Melissa Smith**

[melissa-smith@uiowa.edu](mailto:melissa-smith@uiowa.edu)

(319) 423-2938

Current Address: Permanent Address:

123 First Ave. 432 Main St.

Iowa City, IA 52402 Gregory, IA 49203

**EDUCATION**

B.S., Biology – Neurobiology track May 20XXThe University of Iowa, Iowa City, IA

* GPA: 3.9/4.0
* Member, UI Honors Program

A.A., Liberal Arts May 20XX

Kirkwood Community College, Cedar Rapids, IA

**INSTRUMENTAL AND LABORATORY TECHNIQUES**

GC-MS GC-FID HPLC

NMR LSC UV-VIS spectrometer

GE gamma ray defectors PCR IR spectrometer

**RESEARCH EXPERIENCE**

**Research Assistant**

The University of Iowa Hospitals and Clinics, Iowa City, IA January 20XX-Present

•Amplified RNA with the polymerase chain reaction

•Separated DNA with gel electrophoresis and stripped DNA contaminations

•Complied over 50 lab reports every week for analysis

**Lab Assistant**

Oral B Laboratory, Chicago, IL May 20XX-July 20XX

•Performed identifications of samples by IR and physical testing of samples

•Assisted in Standard Operation Procedure composition and editing

•Prepared buffers, agars, and solutions for over 30 tests each week

**WORK EXPERIENCE**

**Front Desk Clerk**

Iowa House Hotel, The University of Iowa Memorial Union, Iowa City, IA August 20XX-August 20XX

•Greeted and checked guests in and out of rooms

•Handled guest complaints and acted quickly to solve problems

•Answered phone calls and scheduled reservations for guests

**VOLUNTEER EXPERIENCE**

**Volunteer**, Dance Marathon January 20XX-Present

**Volunteer**, Baby Unit, The University of Iowa Hospitals & Clinics January 20XX-May 20XX