**In Advising Meetings**

_Suggested language for communications:_

- Prior to our meeting, please visit [My Career Path](#) and complete/update your Preferences. We will use this tool to discuss your career development and next steps.
- Thank you for meeting today! I encourage you to visit [My Career Path](#) to continue your progress.

_During a meeting:_

- Review “View My Career Communities” to explore search terms for jobs/internships, professional organizations, and resources.
- Complete “My Preferences” together. This form is a great resource for reflection and discussion topics, such as:
  - Learning about career fields/industries
  - Thinking through one's support network
  - Considering activities/experiences that contribute to career development
  - Gauging career readiness, including feelings
- Review suggested activities and ask the student to select three activities they would like to complete this semester.
- Review progress chart (on “My completed activities”) and ask the student what milestone(s) they want to develop this year.

**In a Presentation**

_Suggested language for communications:_

- My Career Path recommends career development activities and tracks progress toward career milestones
- Anyone with a HawkID and password can use it
- Students will receive personalized suggestions based on their career interests and plans
- It’s an easy and non-intimidating way to get started on career development now

Questions? Contact the My Career Path team at pcc-careerpath@uiowa.edu