

# HOW TO USE MY CAREER PATH: SUGGESTIONS FOR SUPERVISORS

## In Conversations About Goals

### Suggested language for communications:

- ✔ Visit [My Career Path](#) and save **three** activities you would like to complete this semester. What activities did you select and why?
- ✔ Visit [My Career Path](#) and mark any activities you have completed. Review your progress chart (on “My completed activities”). Identify one career milestone you would like to develop this year. Write a SMART goal (specific, measurable, actionable, realistic, and time-sensitive) for how you will work toward this milestone.

## In Performance Reviews

### Suggested language for communications:

- ✔ Visit [My Career Path](#) and mark any activities you have completed. Review your progress chart (on “My completed activities”). Identify one career milestone you would like to develop this year. Write a SMART goal (specific, measurable, actionable, realistic, and time-sensitive) for how you will work toward this milestone.
- ✔ Review the goal you wrote earlier this semester about career milestones. Visit [My Career Path](#) and review your progress chart. Have you made progress toward this milestone? Why or why not?

