

Wallace H. Carothers
1847 Iowa Avenue
Iowa City, IA 52242
319-555-2223
wallace-carothers@uiowa.edu

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Mr. John Smith
High School Principal
Solon High School
600 West Fifth Street
Solon, IA 52333

Dear Mr. Smith,

Thank you for the opportunity to interview with you for the High School Math Teacher and Freshman Boys Basketball Coach positions at Solon High School. I really enjoyed meeting you and learning more about the school district and community.

After meeting with you, I am even more excited about these positions. My extensive classroom experience with the standards-based grading and assessment system and Iowa Core Mathematics Standards will ensure that my transition to Solon would be a smooth one. As we discussed, I am particularly excited about the technology that Solon is starting to implement in their classrooms, and am eager to share my knowledge of web-based media with your students and faculty. Also, I would relish the opportunity to work with the students outside of the classroom and promote lifelong teamwork and fitness skills through coaching.

Thank you again so much for taking the time to interview me today. I would welcome the opportunity to become a staff member at Solon High School and believe I would be a strong and enthusiastic addition to your team. Please contact me if you have any additional questions. I look forward to hearing from you soon.

Sincerely,

Wallace Carothers