ACCOUNTING
RECRUITING TIMELINE

SPRING

• Create or update your resume & cover letter and have them reviewed by a Peer Advisor or Career Advisor
• Update your Handshake profile and upload your revised resume
• Meet with a Career Advisor to discuss and develop your internship/job search strategy
• Conduct job shadows or informational interviews with current Accounting professionals
• Participate in the General Mock Interview Program to enhance your one-on-one interview skills.
• Use Big Interview to gain comfort with virtual interview techniques that are becoming more common in the accounting field
• Consider enrolling in the ACCT:4100 and/or ACCT:4300 summer course to increase options for completing a winter internship during spring semester
• Update your LinkedIn profile and connect with professionals in the Accounting industry
• Network with Accounting firms tabling, hosting information sessions & office hours, or sponsoring events at Tippie College of Business.
• Research employers registered for Meet The Firms Night & Spring Job & Internship Fair
• Apply for summer Leadership Programs and internships (sophomore year)
• Participate in Accounting Club, Beta Alpha Psi or Accounting Department sponsored events
• Sign-up for on campus interviews through Handshake

FALL

• Create or update your resume & cover letter and have them reviewed by a Peer Advisor or Career Advisor
• Update your Handshake profile and upload your revised resume
• Meet with a Career Advisor to discuss and develop your internship/job search strategy
• Register for Accounting Mock Interviews in Handshake (September)
• Participate in the General Mock Interview Program to enhance your one-on-one interview skills.
• Use Big Interview to gain comfort with virtual interview techniques that are becoming more common in the accounting field
• Attend Meet The Firms Night, networking dinners & presentations with Accounting companies prior to on-campus and virtual interviews in October.
• Continue to network with Accounting firms tabling, hosting information sessions & office hours, or sponsoring events at Tippie College of Business.
• Meet with your Career Advisor to discuss search process, negotiation strategies or to revise your search as needed
• Continue applying for Accounting internships or full-time jobs through Handshake

***Timeline is subject to change for those students seeking 150 hours.