

Herky Hawkeye

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1234 Black and Gold Lane, Iowa City, IA 52242

EDUCATION

The University of Iowa, Iowa City, Iowa Anticipated May 20XX
Bachelor of Business Administration, Accounting
GPA: 3.23/4.00
Software Skills: Adobe, SPSS, Word, PowerPoint, Excel

RELATED PROJECTS

Nonprofit Accounting Analysis August 20XX-January 20XX
Department of Accounting, The University of Iowa, Iowa City, Iowa

- Partnered with a classmate to develop an accounting system for a local nonprofit firm
- Developed accounting system that would help track costs
- Trained current employees to use the developed accounting system
- Produced an accounting system manual to continue the development of the accounting system

Auditing Analysis March 20XX-June 20XX
Department of Accounting, The University of Iowa, Iowa City, Iowa

- Worked efficiently and effectively with group of 5 classmates for Target Distribution Co.
- Developed easy-to-follow checklist of auditing items
- Created an effective database system for the company to efficiently account for certain costs
- Presented project to Target Distribution Executive Board

LEADERSHIP EXPERIENCE

Team Captain, Varsity Women's Swimming and Diving Team August 20XX-Present
Member, Varsity Women's Swimming and Diving Team August 20XX-Present
The University of Iowa, Iowa City, Iowa

- Motivated, supported, and led team of 30 Division I athletes
- Planned and implemented Annual Breast Cancer Awareness Swim Meet
- Collaborated with co-captains to develop community service projects
- Awarded a full scholarship covering tuition, fees, room, and board for 4 years

Chair, Iowa Student-Athlete Advisory Committee August 20XX-Present
Member, Iowa Student Athlete Advisory Committee August 20XX-Present
The University of Iowa, Iowa City, Iowa

- Represented Women's Swimming and Diving in meetings alongside fellow varsity athletes
- Coordinated on-campus NCAA Diversity Workshop for student-athletes
- Attended Big 10 Conference SAAC workshop in May 20XX

SERVICE & VOLUNTEER EXPERIENCE

Coordinator, ISAAC Bowling Social, Iowa City, Iowa April 20XX

- Coordinated planning for an event for student-athletes to connect with one another
- Planned and implemented location reservation, rentals, and agenda
- Recruited student-athletes to participate in the event

Volunteer, Dance Marathon February 20XX
Volunteer, Special Olympics June 20XX

HONORS & AWARDS

Academic All-Big 10 for 3 years
Big 10 1st Team All-Conference honors
University of Iowa record holder